

TRANSNATIONAL PROJECT MEETING

SITIA, CRETE



Monday 19th to Friday 23rd

January 2015

Sunday 18th January : ARRIVAL OF PARTICIPANTS					
Monday 19th January	<p>09h30 to 10h00 - Reception of partners in the hosting institution</p> <p>10h00 to 11h00 - Meeting with the school staff</p> <p>11h00 to 11h30 - Visit of the hosting school</p> <p>11h30 to 12h10 - Brief presentation of the partner institutions involved in the project</p> <p>12h10 to 12h30 - General presentation of the project by the coordinator</p> <p>- Basic rules for a successful partnership: Collaborative work, report</p>	12h30	<p>14h00 to 15h30 Project meeting</p> <ul style="list-style-type: none"> - Launching the project: teams, equipment, local dissemination - Erasmus corner in the partner institutions - First questionnaires: making, submission, synthesis-locally and at European level <p>15h30 to 16h00 Coffee / Internet break</p> <p>16h00 to 17h30 Project meeting</p> <ul style="list-style-type: none"> - The project website, building, managing, contribution, costs, dissemination 	20h00	
Tuesday 20th January	<p>09h00 to 10h30 Project meeting</p> <ul style="list-style-type: none"> - Local and national partner schools: involvement and feedbacks - Workshops, groups of students, their selection <p>10h30 to 11h00 Coffee / Internet break</p> <p>11h00 to 12h30 Project meeting</p> <ul style="list-style-type: none"> - ICT Workshop in Lithuania for teachers: dates and programme, report 	12h30	<p>14h00 to 15h30 Project meeting</p> <ul style="list-style-type: none"> - ICT Workshops for pupils: organisation and timespan - Class blog: creation, use <p>15h30 to 16h00 Coffee / Internet break</p> <p>16h00 to 17h30 Project meeting</p> <ul style="list-style-type: none"> - Digital presentations about each other's country: content, undertaking, planning for year one 	20h00	
Wednesday 21st January	<p>09h00 to 10h30 Project meeting</p> <ul style="list-style-type: none"> - Language Camp in Former Yugoslav Republic of Macedonia: dates, age of pupils, program, evaluation tools <p>10h30 to 11h00 Coffee / Internet break</p> <p>11h00 to 12h30 Project meeting</p> <ul style="list-style-type: none"> - Language Camp in FYRM : organization, costs, report 	12h30	<p>14h00 to 15h30 Project meeting</p> <ul style="list-style-type: none"> - Transnational Project Meeting in Romania : dates, organisation, report - Communication: means and frequency: mail, Skype, Facebook 	20h00	
Thursday 22nd January	<p>09h00 to 10h30 Project meeting</p> <ul style="list-style-type: none"> - Elaboration of evaluation tools for oral competences <p>10h30 to 11h00 Coffee / Internet break</p> <p>11h00 to 12h30 Project meeting</p> <ul style="list-style-type: none"> - Elaboration of evaluation tools for oral competences 	12h30	<p>14h00 to 15h30 Project meeting</p> <ul style="list-style-type: none"> - Erasmus week in the partner institutions : dates, organization, activities 	20h00	
Friday 23rd January	<p>09h00 to 10h30 Project meeting</p> <ul style="list-style-type: none"> - Budget: organization, management and control <p>10h30 to 11h00 Coffee / Internet break</p> <p>11h00 to 12h30 Project meeting</p> <ul style="list-style-type: none"> - Budget: organization, handling and control 	12h30	<p>14h00 to 15h30 Project meeting</p> <ul style="list-style-type: none"> - Mobility Tool <p>Certificate of Attendance</p>	20h00	
Saturday 24th January: DEPARTURE OF PARTICIPANTS					